

DBS Check Eligibility in the University of Leeds

Please note that the table below is a guide, and lists only the eligibility categories for DBS checks which could/may arise in the University. A full list of activities and roles eligible for DBS checks can be found at [DBS eligibility guidance - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/216900/Regulated-Activity-Adults-Dec-2012.pdf)

Security Watchdog our DBS provider will also check and ensure the right level is being completed before actioning on our behalf as employers must only request criminal record information they are legally entitled to have under the Exceptions Order of the Rehabilitation Act 1974

Type of Activity	Type of DBS check Required
Regulated¹ activity with children	
Teaching, training, instructing, caring for or supervising children or providing advice/guidance on wellbeing or driving a vehicle solely for children – this is on a regular ² basis and is not supervised ³ . Enhanced DBS check with children’s barred list check.	Enhanced DBS check with children’s barred list check
Working as a paid employee in a specified place ⁴ (i.e. school, pupil referral unit, academies, nurseries, childcare premises, children’s detention centres, children’s homes, children’s centres) with the opportunity for contact with children – this is on a regular ² basis and may be supervised or unsupervised.	
Working as a volunteer in a specified place (see above) with the opportunity for contact with children where this is on a regular ² basis and is not supervised ³ .	
Health care ⁵ provided by, or under the direction or supervision of a regulated health care professional ⁶ (please note, this only needs to be once to be regulated activity).	
Supervision or care involving hands-on physical assistance with washing and dressing, eating, drinking and toileting; prompting and supervising a child with any of these tasks because of their age, illness or disability; or teaching someone to do one of these tasks (please note that this only needs to be once to be regulated activity)	
Regulated Activity with adults	
Healthcare provided by, or under the direction/supervision of a regulated health care professional.	Enhanced DBS check with an adults’ barred list check, even if the role holder will only carry out the activity once.
Supervision or care for adults involving hand-on physical assistance with washing and dressing, eating, drinking and toileting; prompting and supervising an adult with any of these tasks because of their age, illness or disability; or teaching someone to do one of these tasks.	
Conveying adults for reasons of age, illness or disability to, from, or between places, where they receive healthcare, personal care or social work arranged via a 3rd party	
Supervising regulated activity	
Day-to-day management or supervision of any person engaging in any of the regulated activities listed above.	Enhanced DBS check with appropriate barred list check
Healthcare (where not carrying out regulated activity)	
Employment or other work concerned with the provision of health services and which is of a kind as to enable the individual concerned to have access ⁷ to persons in receipt of such services in the course of his/her normal duties.	Standard DBS Check
Other	
Sports – A gym or sports club employs people who are sports therapists, which includes performing and providing sports massages for adult teams, or any individual adults.	Enhanced DBS Check
Animals – Working with animals, cleaning the animal closures, feeding the animals, within plain sight of the public or farming	Basic DBS Check

¹Regulated Activity – refers to certain roles that involve working with children or vulnerable adults such as teaching or providing care.

²Regular means carried out by the same person frequently (once a week or more) or on 4 or more days in a 30 day period or overnight between 2am and 6am.

³Supervised means regular and day-to-day supervision by someone who is in regulated activity.

⁴The individual must be an employee of the specified place rather than a University employee conducting some work within a specified place, e.g. as a visitor. This option is expected to apply rarely within the University.

⁵Health care includes all forms of health care relating to physical or mental health. It includes palliative care, diagnostic tests and investigative procedures. It also includes procedures similar to medical/surgical care not provided in connection with a medical condition e.g. taking blood from a blood donor. Psychotherapy/counselling related to health care an individual is receiving is considered to be health care; life coaching is excluded.

⁶A health care professional is a person who is regulated by any of the professional regulators listed on page 6 of the document at: https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/216900/Regulated-Activity-Adults-Dec-2012.pdf

⁷Access relates to physical, direct contact with patients e.g. observation, interviews, focus groups.